



Thank you for your business.

SAMPLE Invoice

Bill to:
ABC Company - MASTER ACCOUNT
ABC Company - Headquarters
123 S Cherry Lane
Scottsdale, AZ 85257

Invoice date:
02/07/2025

Need help?
Contact billing@nextiva.com
or visit Nextiva.com/Support.

Account number:
3590604

Invoice number:
40001234567

Contact information:
John Doe
jdoe@nextiva.com
480-300-4000

Invoice status:
Unpaid

Total due:
\$260.40

Site number:
901234

Payment due date:
03/09/2025

Service period:
02/07/2025 - 03/06/2025

Payment terms:
Net30

Contract number:
1122334

Invoice summary

Recurring	One-time	Usage	Taxes and Fees	Total
\$175.45	\$0.00	\$0.00	\$84.95	\$260.40

Invoice details | Service location: 123 S Cherry Lane/Scottsdale, AZ 85257 | Site number: 12345

Type	SKU	Charge type	Line item	Quantity	Ext net price
Service offering	O55999	Recurring	AP Nextiva Business Phone Service Enterprise \$15.95 36 Month.	1	\$15.95
					\$15.95
Recurring add-ons	A19192	Recurring	Nextiva Business Phone Service Enterprise: Additional User	10	\$159.50
					\$159.50
Taxes and fees			Federal FCC Regulatory Fee (VoIP) State Communications Service Tax State E-911 Federal FUSF (VoIP) E911 Fee Regulatory Recovery Fee		\$0.17
					\$7.62
					\$8.25
					\$10.91
					\$13.75
					\$44.25
					\$84.95
			Invoice subtotal		\$260.40
			Credits issued		\$0.00
			Amount paid		\$0.00
			Billing adjustment		\$0.00
			TOTAL INVOICE BALANCE		\$260.40



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Remit to:

Please remit payment for the invoice(s) referenced herein no later than the payment due date. Be sure to reference your account number and the invoice number(s) on your payment remittance.

1) Overnight mail: Lockbox Services - 207330, Nextiva Inc, 2975 Regent Blvd-Suite 100, Irving, TX 75063

2) ACH/Wire: Wells Fargo Bank, Nextiva, Inc, ABA: 122105278 (ACH), ABA: 121000248 (Wire), Account: 2704620604

3) Regular mail: Nextiva, Inc, PO Box 207330, Dallas, TX 75320-7330

Phone Number on Account:

480-259-0000

480-259-0001

on Account:

480-210-0000

480-210-0001

TollFree Number on Account:

800-123-4567

800-789-1011